



Associated Students of Golden West College Finance Commission

Regular Meeting Agenda

NOTICE IS HEREBY GIVEN that the **Finance Commission** will hold a regular meeting on **December 07, 2023, from 1:30 PM – 2:30 PM in the Student Services Center (SSC) Room 1350**. We will recognize National Pearl Harbor Remembrance Day and International Civil Aviation Day. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the Commission may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Commission. Those wishing to address the Finance Commission shall be present during public comment and express their concern. For further information, please contact **ASGWC Vice President of Financial Affairs, Victoria Pham, via e-mail at asgwcfinance@gwc.cccd.edu**

I. CALL TO ORDER

II. ROLL CALL **1:36 PM**

Chair - Victoria Pham, ASGWC Vice President of Financial Affairs **Present**

Co-Chair - Paul Wisner, Director of Business Services **Absent / Present at 2:01 PM**

Academic Senate Representative - Elizabeth Shiroishi **Present**

Classified Senate Representative - Kim Blair **Excused absence**

Director of Student Life and Leadership Development - vacant

ASGWC President - Darla Nuñez, ASGWC Student Body President **Present**

Student Representative - Ciara Orna **Present**

Student Representative - Taniya Khattra, Secretary **Present**

Also in attendance: **Alternate student representatives Da Nguyen and Kim Phung**

III. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Finance Commission on any matter of concern that is or not stated on the agenda. A time limit of three (3) minutes per item or five (5) minutes total per speaker on all requested items shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Finance Commission may briefly respond to statements made or questions posed, however, for further information, please contact the ASGWC Vice President of Financial Affairs for the item to be placed on a future agenda (Brown Act §54954.2)

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Campus Life via e-mail at campuslife@gwc.cccd.edu or by phone at (714) 895-8 61, at least 48 hours prior to the meeting to inform us of your needs, so that appropriate accommodations can be made.

IV. APPROVAL OF MINUTES

The Finance Commission may review, discuss, and take action to approve the meeting minutes from November 30, 2023.

Ciara Orna moves to approve the minutes; seconded; no discussion. The motion passes unanimously.

V. UNFINISHED BUSINESS

- A. **Timeline for ASGWC Annual Budget Development Process** The Finance Commission may review, discuss, and take action to draft the timeline of the 2023-24 ASGWC Annual Budget Development Process.
- B. **Review Plan for Designated Fund Balance** The Finance Commission may review, discuss, and take action on revising the short term and long term goals of the ASGWC Designated Fund Balance.

VI. NEW BUSINESS

- A. **Budget Development Discussion** The Finance Commission may review, discuss, and take action on the funding requests\interviews, individual\group grading rubrics, and overall 2024-25 ASGWC Budget Process.
- B. **Future Finance Commission Meeting Dates** The Finance Commission may review, discuss, and take action on establishing meeting dates over winter intersession in January 2024 and Spring Semester 2024.
- C. **Campus Life Staff Funding** The Student Leadership Coordinator (ASGWC advisor) is on a leave of absence and there is a need to use existing allocated Campus Life Personnel funding to backfill this position.

Darla Nunez moves to recommend to the Executive Student Council to backfill the Campus Life Staff Funding from Campus Life Personnel not to exceed \$10,000.00.

VII. COMMISSION REPORTS

Finance Commission members may give reports on any relevant business that pertains to the Finance Commission (*3 minutes maximum per member.*)

Paul Wisner makes a report.

Elizabeth Shiroishi makes a report.

VIII. ADJOURNMENT 2:30 PM